



School Lane
Coven
Staffordshire
WV9 5AD

Headteacher: Miss K Roberts
Tel: 01902 291124

e-mail: office@st-pauls-coven.staffs.sch.uk

Wednesday 26th April 2023

RE: New Head Teacher

Dear Parents and Carers

In addition to my letter dated Monday 27th March 2023 reference Miss Roberts leaving the school, I can now update you on the following developments.

Governors from the LAC (Local Academy Council) have been working hard in conjunction with staff at St Paul's and members of SUAT the Academy Trust to arrange for an advert to be sent out.

I can now update you that an advert is being sent out today for the position of Head Teacher at St Paul's. This will be to replace Miss Roberts when she officially leaves on 31st August 2023.

There will be a shortlisting process following the closing date which is listed as 15/05/23. It is planned that interviews will then be conducted before the half term break at the end of May. It is hoped that a decision will then have been made on a replacement for Miss Roberts also before the half term break.

Please rest assured that the recruitment process will be rigorous and will fully involve the pupils and staff. As part of the process, we will be hearing the candidates' presentations about their ambitions for the school.

I will further update you towards the end of the half term once we have additional information to share in relation to the appointment of our next Head Teacher.

Thank you for your support during this period of change and we are certain that St Paul's will continue to thrive.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mr Luke Knight'.

Mr Luke Knight
Chair of Governors