Minutes Parent Forum

Held on: Friday 16th October 2026

Present:	**Apologies**:
Claire Richards (HT) Jo Cole (Office) Hannah Williams (N and Y3) Emma Saunders (Y1) Helen Staddon (Y2)	

Agenda Item	Discussion	Action By whom
Welcome Outline Purpose	CR thanked everyone for attending and outlined the purpose of the meeting.	
Actions from Previous Meeting	The actions from the previous meeting had all been addressed. There are still parking around school issues despite repeated reminders on the newsletter. JC explained that school regularly notifies both the police and Staffordshire County Council about the issue but that they have said that there needs to be a series of reports from parents or other people who have either witnessed issues or are victims of them.	CR will add another reminder to the newsletter and will also share the link for reporting issues directly.
Communication between school and home	Date changes being highlighted or asterixed is helpful to parents. Some parents have expressed that they are unhappy about the notes which are sent home when lunchboxes have more than one 'treat' item in them. They also referenced school dinners which on one occasion recently was burger, chips and a biscuit. CR explained that this was on census day and that Dolce provide meals that are balanced	CR to ensure that any changes in dates are always clear. Look at the wording of the note and remind parents again about the school policy.

	over the course of the week. It was noted that the government are issuing further guidance on school meals which will impact school dinners and also lunchboxes.	
What is working well in the school?	The trips that have taken place and are planned have been well received. The social media campaign has also been well received. The banners promoting the open mornings and the new playground are a positive. Transition into the new year groups has gone well with the children seeming happy and settled. Miss Woodgate's Book Barrow was also see as a real positive.	
What improvements could be made?	Some parents do not like the notes about healthy packed lunches being sent home. Some also referenced the school meal on census day which had chips and a biscuit. CR explained that Dolce plan a balanced diet over the course of the week. Some parents have also reported that their children have been told that some foods are 'bad' or unhealthy. CR explained that she wasn't sure where this had come from because when children are taught about healthy eating as part of the curriculum, they are taught about a balanced diet. She said that the children had all had an assembly on allergies recently so it may be linked to that. It was felt that this was not when it had happened so CR said that she would discuss it further with the staff. Library visits are not consistent across school. Children in Y2, 3 and 4 are collected on the playground for Kids Club rather than being collected from the playground. This apparently causes issues because it is such a busy time. CR said that there is no reason why children cannot be collected from class so will speak with the After-School staff about this.	Look at the wording of the note and remind parents again about the school policy. CR to follow this up with staff. CR to follow this up with staff. CR to follow this up with the After-School staff

	Behaviour in one year group was mentioned. CR said that individual behaviour concerns could not be discussed and requested that any parents concerned about instances of unacceptable behaviour should be reported straight to the school rather than in WhatsApp groups.	
AOB		

Next meeting:

15th January 2027 at 9am